



We put people to work.

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TOP FIVE WAYS TO MAKE YOURSELF STAND OUT FROM THE CROWD

1. Tailor your resume to specific positions

When sending your resume to different employers, tailor your resume to each particular company. A resume targeted to a specific company is better than passing out a generic resume. Marketing your resume to meet the requirements of each company will show your exclusive interest in that position.

2. Research companies first

Searching for information on the company website is the best place to start. You will stand out from others who don't know the company. Your knowledge will not only show your interest in the company, but also your competency.

3. Make a great first impression

Plan out your personal appearance prior to the day of your interview. Select attire that fits properly and ensure it is appropriate for the interview. Think about your hair (do you need a trim?) and do not plan on wearing perfume or cologne (it might turn your interviewer off) Dress to impress, but look professional!

4. Think Outside of the Box

Think of creative ways to present yourself and your resume. Think outside the box by dropping your resume off in person with a small, thoughtful gift for the hiring manager or the receptionist. The receptionist is the gatekeeper of the company. Being friendly might take your resume from the stack of many resumes, straight to the manager's desk.

5. Know the position you are applying for

Research the company which you are interviewing with. Study the skills and requirements needed for the position and prepare to explain how your expertise satisfies these requirements. Don't pretend to have knowledge in something you don't know, instead simply explain that you don't have the experience and are willing to learn.

West Valley Staffing Group offers an extensive range of staffing services to support projects of every size, scope, and complexity, keeping in mind that each program we develop is unique. We are uniquely comprised of four specialized companies:

- West Valley Engineering
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